



PREESALL TOWN COUNCIL

8th October 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 13th October 2025 at 6:15pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Alan Whalley

Clerk to the council

A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 8th September 2025 (**emailed**).

4 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Monthly Receipts and Payments

a) To note receipts to 30/09/25 Payment from the Legacy Trust Fund	£92,164.40
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b) To approve the following payments:		Bank	
Payroll	BACS 205, 206	Unity	2,858.40
Lengthsman's Travel expenses (on behalf of council) and Expenses	BACS 207	Unity	10.80
HMRC	BACS 208	Unity	1,002.32
* Nick White	BACS 209	Unity	900.00
Royal British Legion Industries – Tommy and Women in War Statues	BACS 210	Unity	675.00
848 Services Ltd – Managed Service Support – Ticket 22229	BACS 211	Unity	150.00
848 Services Ltd – Microsoft Licence	BACS 212	Unity	13.82
PKF Littlejohn LLP – External Audit	BACS 213	Unity	504.00
Wyre Building Supplies – Aug and Sep	BACS 214	Unity	175.44
LANPAC Ltd	BACS 215	Unity	60.00

*£400 of this is to be funded from the Legacy Trust Fund

c) To note the following payments by standing order and direct debit		
Direct Debits		
Unity Bank service charge	Unity	6.00
3 (mobile phone contract)	Unity	7.20
Easy Web Sites (hosting fee, SSL certificate)	Virgin	67.32
LCC (Pension contributions)	Virgin	485.67

To review and resolve to accept the Bank Reconciliation to 31st August 2025.

6 To note the Bank closing balances as at 30th September 2025

Unity £128,784.84
 Virgin £57,559.96 - as at 31st August 2025
 Hampshire £51,295.76

7 To review and resolve the quarterly budget review for Q2.

8 The changes to the mandate for Virgin Money have not yet been actioned by them. There are two standing orders that need to be cancelled by the end of October for £50 each to Carters Charity School and Fleetwood Charity School. It is now unlikely that these actions can be taken so the committee is asked to

resolve to reduce the Standing Orders to the schools from Unity Bank to £450 each from £500.

- 9 To review the first draft of the budget for 2026/2027 against the revised cost codes and to resolve any changes to be considered to them before the precept calculations due in the November meeting.**
- 10 Date of next meeting – 10th November 2025 starting at 6.15pm**